

Minutes
Squamish Public Library Board
Wednesday, May 18, 2022, 5:30 PM VIA TEAMS

David Gayton, Doug Race, Janet Jamieson, Esther De Vos, Hilary Bloom, Grant McRadu, Molly Loudon, Corinne Visscher, Christine TlatlaKwot Baker

Minutes: Rachel Bergquist

Regrets: Adriana Suarez

1. Welcome: We would like to acknowledge that we are gathered (virtually) on the unceded territory of the (Skwxwu7mesh) Squamish First Nation

2. Approval of agenda

a. Moved: Doug Second: Esther Passed

3. Approval of March 30, 2022 minutes

a. Moved: David Second: Esther Passed

4. Treasurer's report – received

Question from Doug about security – expenditures seem low at \$13,000 out of \$100,000. This is because of reduced open hours compared to pre-covid, and the library's closure for renovations in January.

SLRD funding – Squamish will have three seats on the SLRD board in November, which is one more than usual. Still looking to formalize the agreement with SLRD a bit more, revisiting the formula. Increase was provided for 2021 and 2022, while the SLRD works on changing their bylaw. SLRD is catching up, Doug will remind Tony about this.

5. Committee Reports

a. Governance Committee

Finalizing the Conflict of Interest policy. Section about political activity and discourse – Can trustees run for elected officials? This question is to be posed to other library boards and/or the library branch to see if they include it as a provision in their policies. Hilary and Janet will explore.

Director of Library Services Evaluation survey will be out soon.

b. Functional Planning Committee

PowerPoint from Urban Arts Architecture for the board. The document does a good job of looking at examples of a community hub, and shows the benefits of collocation. Next committee meeting is on June 1, when the committee will talk about bringing the presentation out to the community.

The original format is overwhelming and can be simplified for public engagement use. It is customizable depending on the audience. Doug spoke with Neil and Cal after the meeting, and

they shared the idea to put hypothetical examples together of how this might actually work in our community to use for engagement and to generate discussion. Other sites to potentially look at: current library and municipal hall, Capilano University, current school board.

The board's role is to nurture the community's vision for a library and hub. Everyone is invited to the June 1 meeting.

6. InterLINK report – received

There are discussions around Truth & Reconciliation at the beginning of each meeting, focusing on cultural safety, respect, and how to further the work of Truth & Reconciliation in libraries. There was a discussion of a board skills inventory. A portion of the \$8 million from the province will go to InterLINK. The next meeting is at the end of May.

7. Director's report – received

Highlights: Yesterday the province officially announced \$8 million funding addition to public libraries with \$45,000 going to Squamish – this funding is marked generally towards covid relief and recovery, but it is very flexible as to where funds can be allocated. Some portion needs to go to emergency preparedness. This weekend, May 21, the back of the library will be painted with a mural. Thank you to trustees who supported engagement session a few weeks ago. Important dates ahead: budget requests by end of June. Hilary is starting to think about an Open House in the fall ahead of election October 15, likely an evening in late September or early October to hold a social Open House for candidates and public.

8. Council report – received

Last night, council passed a bylaw that set up district's reserve, which is the equivalent of what the library is working on. Loan alternate approval process (AAP) surprisingly failed, which was the borrowing bylaw for proposed public works facility. Council will go back to the community with a second AAP in an attempt to clear up some misinformation. If it fails again in October, the next council will have to tax for it.

9. Business arising – none

10. New business

a. Library reserve funds

Current balance sheet as it exists shows that there has been three separate funds listed, which were established to allocate reserve funds. The recommendation is that the names get tweaked for clarity. The Digitization fund is recommended to be amalgamated with Future Needs because, until the district established overarching heritage policy, the library doesn't have direction to spend resources in the area of digitization.

The reserve has the potential to grow. In the future, if there are significant surpluses, the reserve could be added to. Things like bequests could be added to this fund. Library to host public session about planned giving, estate planning, etc.

The approval of a motion mid-year would be sufficient to pull from reserve.

i. Recommended motion:

That the Service Fund be renamed Special Projects fund and remain at \$20,000, that the Digitization Fund and Future Needs Fund be amalgamated into one fund called Future Needs Fund, and that this new fund be increased by \$5,480 to a total of \$130,000.

Moved: Christine

Second: Grant

Passed

11. In Camera – none

12. Adjournment: 6:53

Motion to adjourn

Moved: David

Second: Corinne

Passed

Dates to remember:

- 2022 Meeting Dates
 - June 15, 2022
 - September 21, 2022
 - October 19, 2022
 - November 16, 2022